



BUILDING GROUND & MAINTENANCE POLICY

Vision and Mission

Vision

To be an institution that strives to create a better life for all learners by becoming a center of excellence which models well managed and organized life-style

Mission

Our mission is to:

- Create a conducive learning and teaching environment.
- Encourage learners and educators to be self-reflective
- Promote learners self-realization by developing their career interest.
- Encourage learners to contribute to the school and community.
- Develop balanced learners through participation in extra curricula activities.

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AIM:

This policy is aimed at:

- The establishment of an effective system of grounds duty performed by educators and prefects in order to ensure the safety of learners before school and during breaks.

METHOD

- An overall grounds duty coordinator is chosen at a staff meeting at the beginning of the year.
- All educators and prefects are responsible for grounds duty.
- A school plan is developed to indicate where educators and prefects should do ground duty.
- Educators and prefects should report at their respective duty points as soon as possible.
- Educators and prefects should move around in their service area and not take up position in one place.
- Educators and prefects should be placed on duty on specific days when duty should be performed.
- A grounds duty convener should be appointed for each day of the term.
- Educators and prefects report to the grounds duty convener.
- The ground duty convener should ensure that educators and prefect actually do their duty.