



Entertainment Committee Policy

Vision

To be an institution that strives to create a better life for all learners by becoming a center of excellence which models well managed and organized life-style

Mission

Our mission is to:

- Create a conducive learning and teaching environment.
- Encourage learners and educators to be self-reflective
- Promote learners self-realization by developing their career interest.
- Encourage learners to contribute to the school and community.
- Develop balanced learners through participation in extra curricula activities.

Committee establishment

The committee shall comprise of:

1. Chairperson
2. Secretary
3. Treasurer
4. Three additional members

- a. The committee shall organize fund raising functions like beauty contests, jife, ruffle.
- b. The committee shall organize school tours like tour to Durban, Cape Town.
- c. The committee will cater for learners and teachers during sport out matches.
- d. The committee will cater for teachers during the matches and organize entertainment for learners of the visiting school if they are to sleepover.
- e. Committee members will be divides two in block for collection of money during fund raising.
- f. Class teachers will be responsible for the collection of money using his or her learners class list.
- g. The class teachers will hand the list to the assigned committee members in the block.

- h. When money and the list has been collected the committee will reconcile the money and the list.
- i. The secretary and the treasurer will make their records.
- j. The treasurer will take the money to the school's financial clerk.
- k. The financial clerk will count the money against the class list and issue a receipt to the treasurer.
- l. The treasurer will make a copy of the receipt and give to the secretary and both will keep them for the record purpose.
- m. The outstanding money from the classes will also be collected and the clause g to l must be followed.
- n. The class teachers are urged to motivate encourage their classes to pay.
- o. After the money has been collected from classes the entire staff must be given the report from each class contribution and the full report of collected amount as fund raising.
- p. The grade 9 farewell function will be paid by the learners no subsidy is going to come from the school.

Adopted by:

1. Principal
2. SGB Chairperson
3. Circuit Manager
4. SMT
5. Educator
6. DATE

: Sam 28.06.2018
 : SL 28.06.2018
 : Sym - 17/5/19
 : Sam
 : 28/06/2018

